



**City of Springfield, FL**  
3529 E. 3<sup>rd</sup> St.  
Springfield, FL 32401  
850.872.7570 Fax 850.747.5663  
[www.springfieldfl.org](http://www.springfieldfl.org)  
**Variance Request**

Note: A request for a variance can only be made by the property owner. The property owner shall provide a site plan which depicts the need for the variance.

Full Name of Owner(s): \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_

City: \_\_\_\_\_, State: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Property Information

Property address upon which variance is requested: \_\_\_\_\_

Parcel I.D. or Tax Parcel No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Size of Property: \_\_\_\_\_

Current Land Use Designation of property: \_\_\_\_\_

Explain why the variance is needed.: \_\_\_\_\_

Notice to property owner: A request for a variance may effect other adjacent property owners. To this extent your property must be posted with a sign informing interested parties that a variance has been requested and the date and time of the City Commission meeting during which this request will be discussed. A notice is also required to be placed in a local newspaper of general circulation. **A fee of \$450.00, plus engineering fees is applicable, will be accessed at the time the request is turned in.** The request will require a review by the Springfield Planning Board prior to being presented to the City Commission for their decision.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*For City Use Only:*

The variance meets the requirements of Section 2-6.4 of the Springfield Land Development Code as follows:

1. There are extreme practical or economic difficulties in carrying out the strict letter of this Code.  Yes or  No
2. The variance request is not based exclusively upon a desire to reduce the cost of developing the site.  Yes or  No
3. The proposed variance will not substantially increase congestion on surrounding public streets, the danger of fire, or other hazard to the public.  Yes or  No
4. The proposed variance will not substantially diminish property values in, nor alter the essential character of, the area surrounding the site.  Yes or  No
5. The effect of the proposed variance is in harmony with the general intent of this Code and the specific intent of the relevant subject area(s) of this Code and the Comprehensive Plan.  Yes or  No

Approve \_\_\_\_\_ Or \_\_\_\_\_ Disapprove \_\_\_\_\_  
(Signature of Planning Board Official)

Approve \_\_\_\_\_ Or \_\_\_\_\_ Disapprove \_\_\_\_\_  
(Signature of City Clerk or City Official)

Pursuant to Resolution No. 08-02 of the Springfield City Commission, approval of this variance is non-transferrable and plan specific and will expire sixty (60) days from the date of approval.